

**East Pikeland Township
Parks and Recreation Board**

**Meeting Minutes
July 20, 2017**

Meeting started at 7:01pm

Present: Jerry Miller, Allen Koons, Johnathan Work, Andrew Batten, Caesar Muzzioli

Absent: Sean McShane

Guests: Neal Jones, Jeff Jones, Joanne Jones, Kim Moretti, & Michelle Stewart

New Business

- Michelle Stewart was introduced as the township's newly hired Community Resources Coordinator.
- Eagle Scout Presentation
 - Neal Jones—prospective Eagle Scout from Troop 168
 - Presented potential project to build two sets of cribbed steps on the hills leading down to the footbridge which was created by a previous Scout project. Neil's goal is to be done with the project by December.
 - Michelle will serve as the supervisor for the Township
 - Neal will be in touch about buying materials and utilizing the gator
 - Township will need to put up caution tape during project to let users know to avoid it—signage and cones to let people know it is under construction
 - Al Koons motioned to approve Neal's project, seconded by Jerry Miller
- Fall Trail Clean Up
 - Sean McShane not in attendance –Michelle will send him an email to set the date so it can be put in the fall newsletter
- Park
 - Need to re-do the park reservation form and clarify a few things
 - Grills—are they allowed? What kinds?
 - Jerry suggested that we look into other townships do—Michelle will investigate
 - Talked in the beginning about putting metal charcoal grills in with buckets next to them for used charcoal
 - Look up cost of putting grills in
 - Want to stay away from propane because of liability
 - Do we have a notice at the park that says we're not liable?
 - Dogs in park
 - Andrew asked that we revisit this topic
 - Why did the township make this decision in the first place?
 - Michelle will check safety rules about playgrounds
 - Could we put signs up about leashes and bag stations?

- What do the other townships do? Michelle will look into this
- Pickleball
 - The pickleball trial run is coming to an end, do we want to let people to continue using the hockey court for this sport?
 - Committee decided that if someone is going to play for multiple times it's going to be considered a league and they will have to submit their liability insurance. The Township will also coordinate with Phoenixville to make sure that the league nights doesn't compete with theirs.

Old Business

- Amphitheater update:
 - Construction
 - Utilities bids 3x over what we wanted to pay
 - Approval to just do plumbing as a separate bid from DCNR
 - Township is going to do as much as possible to lower cost
 - Electrical contract will be revised and rebid
 - Rain garden work date
 - A rain garden is going in behind the amphitheater to catch the run off from the hill
 - Trying to figure out when to do the rain garden planting with all of the other work going on
 - The Township is partnering with Master Gardeners and Master Watershed Stewards who are using the rain garden for community service hours
 - Will need the committee's help to get a few volunteers for the work day
 - The Board set a work date:
 - October 21, 2017, with a rain date of October 28th--9am till complete
 - Need to talk to EAC to get involved, Michelle will put in magazine for community members
- Rules and Regulations for rental of Amphitheater
 - Board wanted to know how do other townships handle renting similar structures
 - Michelle will find out about money and event options
 - The board discussed the benefit of doing a monthly music concert or performance in the park
 - Consider finding a sponsor
 - Keep the number of events/rentals to a certain number so we don't stress safety and the residents nearby (need to discuss further)
 - Size limits of events (need to discuss further)
- Outdoor movie night—Set for September 23, 2017
 - Logistics—it will be in the same location as last year because the amphitheater isn't ready
 - Where are the activities going to be?

- Movie selection: Sing
- Concession stand
 - Amanda's cleaning crew has done it in the past but Amanda recently graduated. Michelle will still check with them to see if they want to do the concession stand, and if not then Michelle will follow up with the Girl/Boy Scouts or other High School groups
 - Where are we with the building of the new concession stand? The Scout who presented his project at the May meeting did not get the project successfully approved from the Scout board and he talked with Kim and public works about how to beef up the project, no updates since

The meeting adjourned at 8:20pm

Next Meeting: August 17, 2017.

Follow Up:

- Michelle will ask Public Works to put up caution tape and signs once Neil's project starts
- Michelle will email Sean about a date for the Fall Trail Clean Up
- Michelle will look into what other townships do when it comes to renting their parks/pavilions/amphitheater etc. (rules, regulations, money, etc.)
- Michelle will research how much putting a few grills in the park would cost
- Michelle will check safety rules with playgrounds regarding dogs
- Michelle will talk to the EAC about getting involved in the rain garden plant date
- Michelle will book other pre-movie entertainment for movie night
- Michelle will find an organization to do the concession stand

