

**East Pikeland Township  
PARK & RECREATION BOARD**

**October 18, 2018**

**Minutes**

Present: Jonathan Work, Andrew Batten, Al Koons, Jerry Miller & Sean McShane

Absent: Joanne Jones

Staff: Michelle Rubin

Meeting started at 7:02pm.

Minutes from the September meeting were approved without changes.

**New Business**

1. Phoenixville Area Soccer Club
  - Michelle met with a representative from the PASC about park planning and the club's needs moving forward in terms of field space. They are very interested in the idea of a recreation complex where all of their fields would be located. Michelle informed the Board of the discussion and PASC's interest moving forward. Michelle will meet with KYAL representatives in the coming months as well.
2. Fall Trail Clean Up (11/3)
  - The fall clean up will take place on November 3. Board members will be in attendance if they can. Michelle won't be able to be there so she will have the gater and supplies prepared to be taken down to the trail head on Saturday morning.
3. Next Meeting?
  - The Board decided to hold the November meeting on the 15<sup>th</sup>.

**Old Business**

1. Park and Recreation/Open Space Joint Meeting Review
  - Al and Jerry reported that the joint meeting was productive. The two groups discussed trail connections and possible properties for park expansions. The board discussed making a list of properties and their priority uses.
2. Graham Property Conservation Plan
  - Michelle informed the Board that French and Pickering Creeks Conservation Trust needs specific language to include in the conservation easement documents that define uses and users for the easement. The Board discussed setting no user restriction and 5% impervious coverage. Michelle will relay to Pam Brown.
  - There will be another walk on the Graham property when the corn is out. Michelle will inform the Board when the date has been set.
3. Halloween Movie Night (10/27)
  - The movie selected is Hocus Pocus. Michelle informed the Board that those that are able to be there will need to arrive at 5pm to help set up. We will be low on volunteers so help will be needed.

- We will sell popcorn and drinks, bags of candy will be given out. Board members will help to judge the costume contest.
4. Sponsorships
    - Michelle asked Board members to compile a list of local/regional businesses outside of East Pikeland that should receive the sponsorship letter
      - Michelle will create a Google Doc where board members can add ideas.
  5. 2019 Events, Programs, & Budget
    - Dates for 2019 events were discussed
      - March and November trail clean ups
      - April 13 Egg Hunt (Back Up April 20)
      - Music series June 20, July 18, and August 15
      - Game Night in July/August
      - Movie nights in the fall Early September and early/mid-October
    - The Board discussed amphitheater rental policies for 2019
      - The Board decided to continue the one-rental-per-month-per-organization policy for the amphitheater.
      - The Board is also not comfortable with any event that takes place over multiple days. They do not think that the township is ready for an event of that size.
        - Michelle reported that Kimberton Art Alliance is interested in doing a 1-3 day music festival in mid to late spring next year. The Board would like to hear more as soon as possible. They concerned with the fact that this would be happening 6-8 months away and is not being coordinated with the Township. Al also mentioned that it will take place during the peak baseball season which could create issues with parking and park usage.
        - The Board reiterated that they would like all rentals for the amphitheater to be paid in full next year. The township often times deals with set up, clean up, and maintenance of the park and amphitheater and the rental fees need to offset wear and tear.
  6. Volunteer Appreciation Dinner: Thursday, December 6 @ 6pm
    - Michelle reminded the Board that volunteer appreciation dinner is coming up. An official invitation will be coming shortly.

### **Public Comment**

- Sean would like the township to apply to Bike America to be a bicycle friendly community. Applying is free, and once you are a bike friendly community the organization will give you actionable items in order to improve. Michelle asked Sean to write a memo to the Board for their permission to apply.

The meeting was closed at 8:35pm.