

**East Pikeland Township
PARK & RECREATION BOARD**

**Meeting Minutes
November 16, 2017**

Meeting started at 7:04pm

Present: Jerry Miller, Allen Koons, Caesar Muzzioli, Jonathan Work, & Andrew Batten

Absent: Sean McShane & Joanne Jones

Guests: John Gayl (KAA), Dennis Ray (KAA) & Michelle Rubin (EPT Rep)

Minutes were approved from the October meeting without changes.

New Business

1. Amphitheater Stage Request - John Gayl
 - Mr. Gayl explained that this presentation would be informative only because he is meeting with township manager on Monday.
 - Kimberton Art Alliance (KAA) is concerned about the drainage in front of the stage and the grade in front of the amphitheater
 - Michelle reported that Al doesn't feel that there was a problem in the summer. The area will be swaled and drains will be put in if necessary
 - KAA members think that this might not be enough. Mr. Ray is not convinced that it will work, he thinks that the drop is very great between the sidewalk and the stage and thinks that there will be water and dirt on the stage.
 - P&R board will continue to monitor and observe this issue as the seasons continue.
 - Other concern is that people will be on lawn chairs, blankets, etc. KAA thinks there will be a problem with the sight lines for people trying to watch a show because the stage is so low. They would like the township to consider building a stage.
 - Mr. Gayl has a call into a stage company who creates outdoor and indoor stages. He's looking into getting information/quote from them for what a portable stage might cost.
 - Dancers won't want to dance on concrete--will need a wood-like surface to dance upon.
 - Board will take it as informative for now, no other discussion. Good to have the info, but they need to hear more about stage, logistics, and rate of request before making a decision.
2. December Meeting
 - Michelle reported that there will be no December Park and Rec meeting due to the proximity to the December Holidays. The next meeting will be January 18.
3. Reappointments
 - Both Jerry and Jonathan are up for re-appointment. Both would like to stay on the Board. Michelle will send the re-appointments to the Board of Supervisors
4. Sign Inventory
 - Michelle completed a sign inventory of the French Creek Trail and the Kimberton Community Park. She shared a list with the Park and Rec board of current benches, trash

cans, signs, tables, etc. in both locations and a list of improvements and additions that should be considered next year.

5. Strategic Planning Meeting

- Michelle reported that there will be a Strategic Planning Meeting held on Saturday, January 27 in the morning. The Chair of P&R along with 1-2 board members are invited to attend to discuss ways in which they can communicate and collaborate with other initiatives and groups.

Old Business

1. Amphitheater Update

- Construction status: The concession stand is being moved on Friday, plumbing and electric haven't started, and the path is currently being put in.
- Rain garden debrief: Had 17 volunteers, the rain garden still looks great, deer have not been bothering it. Michelle thanked the members of the P&R board who volunteered that day for their time and help.

2. Fall Trail Clean Up Debrief

- Board members reported that the clean up went very well with roughly 15 volunteers, less than previous years, but they still got a lot done. They picked up trash and worked to eliminate invasive species. They also noted that there was less trash than in previous years.

3. Open Space

- Subcommittee: Michelle reminded the Board that a subcommittee will be created between the OS committee and P&R. Details have not been decided yet. She asked if anyone was interested in joining and members were interested. Individuals will be selected at a later date.
- Walk through on Saturday, 10am: The OSC is walking a property on Saturday morning that has the potential to become trails/a park so if any members of P&R are able to come please meet at the Township building at 10am.

4. Calendar of 2018 Events

- The Park and Rec Board finalized dates for Township community events in 2018.
 - Easter Egg Hunt 3/24; Spring Trail Clean Up 4/21; Spring Community Yard Sale 5/19; Kimberton Park Party 6/2; Classic Movie Night 6/23; Family Movie Night 7/14; Date Night Movie Night 9/21; Fall Community Yard Sale 10/13; Halloween Movie Night 10/27; Fall Trail Clean Up 11/3

5. Park Rental Forms

- Michelle introduced new park rental forms to the Board. There are different forms for pavilion rental, league rental, general facility rental, special event form, and amphitheater rental. The board approved of the new forms and will give final approval via email. Once final approval has been given the new forms will be posted online.

6. Rules and regulations for rental of Amphitheater

- Michelle also shared the new form for rules and rental of the amphitheater. This form still needs to be seen by the Township's insurance company and lawyers. The Board approved on the direction the form was headed in and made a few suggestions for changes. The board will give final approval via email.

Public Comment:

- Mr. Ray asked the Board to consider the cost of amphitheater rental to nonprofits and to ensure that there are no barriers to access. Michelle will specifically look into how much it would cost an organization to get insurance for a one or multiple day event.