

**East Pikeland Township
PARK & RECREATION BOARD**

**Meeting Minutes
March 15, 2018**

Present: Sean McShane, Jonathan Work, Andrew Batten, Joanne Jones, Al Koons

Absent: Jerry Miller & Caesar Muzzioli

Guests: Michelle Rubin (EPT Rep.)

Meeting started at 7:08pm.

Minutes from the February meeting were approved without changes.

Old Business

1. OSC/P&R Subcommittee Meeting Summary
 - Sean gave a summary from the subcommittee meeting. He explained that the two main topics were trails (finishing the French Creek Trail and making a connection to the Schuylkill River Trail) and expanding the park system in East Pikeland.
 - Brimful Farms and Ridge Rd. were the two properties that the Park and Rec Board has been asked to come up with plans for.
 - Once we have a better understanding of what people want in the Township via a community park and rec survey we can start to plan for usage of Ridge Rd. and other properties
 - The Subcommittee also categorized potential properties into sections:
 - Red tape (no expense, still need a plan), trail connections, active recreation, passive recreation, and indoor recreation.
 - Michelle will now be sending the minutes from the OSC meeting to Park and Rec. and vice versa so everyone can stay up-to-date on what they're working on.
 - The next subcommittee meeting will be in June.
2. Senior Project Update
 - Michelle gave a brief update on the project. The group has started working on the new trail. The location for the bridge has to be moved because it was too close to the Woodbridge-owned property line and we can't encourage people use go onto their property.
3. Fire Truck Update
 - As follow up from last month's meeting, Michelle informed the Board that it will take 5 weeks for the equipment to arrive after being ordered and the total cost will be approximately 24k.
4. 2018 Events
 - Easter Egg Hunt (3/24)
 - Michelle informed the Board that the Easter Egg Hunt would be staying the same this year (prizes, eggs, etc.) but if the short survey she created indicates that people are interested in a different format or prizes changes can be made next year. The eggs are stuffed and ready to go.
 - Michelle created a short survey that volunteers will hand out to parents that asks what age their kids are, where they heard about the event, what they would change, and other comments.

- Joann mentioned adding a question about whether or not people are residents, and Michelle will consider adding it to the survey
 - Michelle asked volunteers to arrive at 8:30am, there will be coffee and donuts. She passed around a sign-up sheet for Board members that will be able to be there.
- Spring Trail Clean Up (4/21)
 - Michelle informed the Board that there are already approximately 10 volunteers that will be there for the clean up
 - The EAC is looking into creating (or finding) an invasive species handout for the clean up to give to volunteers

New Business

1. Park Budget
 - Michelle informed the board that money made from park rentals goes into the park revenue budget that offsets the park expenses budget (utilities, repair, upkeep, etc.). If the Board wants to fund other projects they need to brainstorm this year and make a plan in the fall and propose an increase in budget in certain areas for next year.
 - Michelle mentioned that if they wanted to fund a tree planting this year, they should consider finding a grant to pay for the trees. The Schuylkill Highlands mini grant could be a good option. Sean made a motion and Andrew seconded that the Board apply for a Schuylkill Highlands mini grant for trees. Michelle will send the Board the information.
2. KYAL Lease
 - Michelle informed the Board that their suggested changes had been added to the KYAL draft lease and it had been sent to the insurance company for final approval. After it is returned and approved by the Board of Supervisors it will be sent to the KYAL board.
3. Park and Rec. Survey
 - Michelle is beginning work on a Park and Rec. community survey and she asked the Board to brainstorm on the question “What do you want to know?” The responses generated will help Michelle to create survey questions which will be shared with the Board for comment at a later meeting.
 - Responses: What kind of recreation do you want? What recreation do you currently do? Do you currently use the parks and trails in East Pikeland? Have you ever rented a court in the park, which one? Do you travel to recreate in other locations? How often do you use certain parks and trails? When you use the trails do you walk, ride, run, etc.? What parks/activities would you like to see in East Pikeland? Would you be interested in joining a mailing list? Did you know that you can rent the pavilion and courts at the park? If you could, would you walk or ride your bike to Kimberton/Phoenixville to eat and shop?

Sean requested that at the next meeting we talk about activities for the Kimberton Park Party on June 2.

Public Comment

None.

Adjourned at 8:15pm