

**East Pikeland Township  
PARK & RECREATION BOARD**

**Meeting Minutes  
January 18, 2018**

Meeting started at 7:05pm

Present: Jerry Miller, Allen Koons, Joanne Jones & Andrew Batten

Absent: Sean McShane, Caesar Muzzioli, & Jonathan Work

Guests: John Gayl (KAA), Craig Kandravi (Brimful), Steve Armstrong (Brimful) & Michelle Rubin (EPT Rep)

Minutes were approved from the November meeting without changes.

**New Business**

1. Brimful Farm HOA:

- Representatives were present to talk about any plans the Park and Rec. Board had for the French Creek Trail Expansion onto Brimful land. Homeowners are concerned about potential development, while others would welcome it. The representatives asked that if the P&R Board were going to have new plans the HOA would like advance notice. The HOA has their annual meeting in April.
- The P&R Board explained that there are no current plans this year for a trail expansion. However, they did mention that there could be plans in the future as connecting the French Creek Trail to the trail in surrounding Townships. If there are any changes the Board will let the HOA know.

2. Re-Organization:

- The Board voted to re-approve Jerry Miller as Chair and Caesar Muzzioli as Vice Chair.

3. 2018 Committee Goals:

- Michelle asked the Board to list their goals for 2018. These goals will guide the Board in the coming year and will also be presented by the attending Board members at the Strategic Planning Meeting on January 27.
  - Connection to the Schuylkill River Trail (progress and plan for action)
  - Getting the amphitheater up and running
  - Putting on successful community events that residents enjoy.
  - Updating the Recreation Ordinance
  - Creating and releasing a new P&R focused community survey and using those results, update the P&R plan.
    - Reminders that P&R Reps for the Strategic Planning Meeting include Jerry, Sean, and Joann

**Old Business**

1. Amphitheater Update:

- Construction status: Michelle reported that the walking path is in process. The ground has been leveled, but it was too cold to lay do the asphalt so that will happen in the spring. The plumbing is also scheduled for spring. The concession stand is in place at the park and is currently being worked on by Boy Scout, Bobby Strunk.

2. Neal Jones Project:

- Michelle reported that Boy Scout, Neal Jones, has completed his project on the French Creek Trail. Neal installed two sets of cribbed steps near the Township Line Road Trail Head. Pictures of his project were passed around for members to see.

3. Lending Libraries:

- Michelle reported that the lending libraries that Jonathan Work's family were installing are in place and look great! One is placed at the Rapps Dam Road Trail Head by the large kiosk and the other is at Kimberton Park near the playground. Pictures of the libraries were passed around. Michelle still needs information from Jonathan so that a short article on the libraries can be included in the summer newsletter.

4. OSC/P&R Subcommittee Meeting:

- Michelle asked the Board for the opinion on when the subcommittee should start and how often they should meet. The group decided that they should decide specifics (goals, meeting dates, etc.) at the first meeting and that it should take place in on Tuesday, February 27 if the date works for the members of the OSC.
- Sean, Jerry, and Al are all interested in participating in the subcommittee
- John asked if the trail committee had been disbanded and if this was taking its place. Al explained that this is a more generic committee that will focus on a number of goals, but is not limited to trails.

5. Calendar of 2018 Events

- Updates: Michelle is removing the fall yard sale from the list of events. She also updated Board members on ideas relating to the Kimberton Park Party including finding entertainment that will be of interest to kids and families.
- Volunteer Details: Michelle asked how board members want to handle the increased number of events this coming year. Joann asked if the committee usually finds volunteers or if they are the volunteers. Andrew explained that Board members usually are the volunteers but that there have been groups in the past that have helped out like Amanda's Cleaning Crew. Michelle said she can reach out to groups to ask for help running the concession stand this coming year to lower the pressure on the Board members. Members will let Michelle know if they are aware of any groups that might be interested. The Board members decided to play the new schedule by ear because the Board isn't currently big enough to not all be at every event, and there will always be a few people that won't be able to make it.

6. Park & Amphitheater Rental Forms

- Michelle showed the final rental forms to the Board. The only form not 100% complete is the amphitheater form which still needs to be seen by the Township's insurance company. Michelle informed the board that the new forms are up on the website and the page has been revamped.
- Andrew reminded the Board that the KYAL lease needs to be updated before spring. Michelle will look into details on this. Al mentioned that KYAL has a deal with the Fire Co. that KYAL will provide help with parking, so we should consider asking the same of them for events. Andrew reminded the group that maintenance of the playground should also be included because it could become a liability.

## 7. Roller Hockey Rental Guidelines

- Michelle asked the Board if they were ok if she rented the Roller Hockey Court to a soccer clinic. The Board said they were ok with it as long as it doesn't get in the way of people who want to play hockey.
- Al asked if it was our responsibility to make sure that people renting for leagues etc. have clearances. Michelle didn't think the Township had any need to ask as long as the individuals were not hired by the Township. She will check to make sure.
- The Board asked if we should consider new signage that says something to the effect of "if you're using the court for financial gain then you need to apply at the Township" to cut down on number of people being paid for events using the courts but that aren't paying the Township for rental.
- The Board also asked to keep close track of the tennis court usage to determine if we need to re-surface, and consider getting new equipment if it is getting old/is heavily used.

### **Public Comment:**

John Gayl stated that Kimberton Art Alliance (KAA) is investigating community events, things that would be focused on drawing in the local community like children's theater, Shakespeare, etc. They would still charge for these events to cover costs. He wanted to know if community events that KAA does will be counted against their monthly number because they are community events. Al explained that the Board had decided that, at least for the first year, we are minimizing the use of the amphitheater until we understand the impact that this extra responsibility will have on the Township employees, P&R Board, and residents. Andrew said that in his opinion, if you're charging admission it's not a community event. In the end, the Board said that it will remain one event a month in 2018 for an organization. Shakespeare will also count as one event, even though it has been going on for 9 years.

Meeting adjourned at 8:03pm