

**EAST PIKELAND TOWNSHIP
BOARD OF SUPERVISORS REORGANIZATION MEETING
JANUARY 7, 2019**

The annual Reorganization Meeting for the Board of Supervisors of East Pikeland Township was held on Monday, January 7, 2019 at the Township Building, 1158 Rapps Dam Road, Kimberton. Present were Supervisors Ronald Graham and Ben Campbell, as well as Township Manager Kim Moretti. Supervisor Russell Strauss participated through Facetime while on vacation.

The meeting was called to order at 7:00 p.m.

Mr. Campbell made a Motion to appoint J. Benson Campbell as Temporary Chairman. *The motion was seconded by Mr. Graham and unanimously approved.*

Mr. Graham made a Motion to appoint Ronald Graham as Chairman. *The Motion was seconded by Mr. Campbell and unanimously approved.*

Mr. Campbell made a MOTION to appoint Russell Strauss as Vice Chairman. *Motion was seconded by Mr. Graham and passed unanimously.*

Mr. Campbell made a MOTION, seconded by Mr. Graham, to reappoint the following staff:

- Kimberly Moretti as Township Manager, Township Secretary, Township Treasurer and Right-to-Know Officer.
- Kisha Tyler as Zoning Officer.
- Michelle Rubin as Community Resources Coordinator.
- Alex Cushman as Director of Public Works.
- Gene Bechtel, Jay Pollinger and Michael Scahill as Public Works employees.
- Susette Wilson as Police Chief.
- Joseph Heyman as Police Sergeant.
- Daniel Corbo, Patrick Ehmann, Richard Fagley, Brendan Flood, Robert McCole, Matthew Paris, Kenneth Smith and Robert Wilson as full-time police officers.
- William Edes as part-time police officer.
- Cynthia Gorge as Police Department Administrative Assistant and Deputy Right-to-Know Officer.
- Susette Wilson as Emergency Management Coordinator

Motion passed unanimously.

Mr. Graham made a MOTION, seconded by Mr. Campbell, to reappoint the following consultants:

- Beatty Lincke as Township Solicitor.
- Siana, Bellwoar and McAndrew as Special Counsel.
- LTL Consultants as Township Engineer and Building Code Official.
- Traffic Planning & Design as the Township Traffic Consultant.
- Theurkauf Design and Planning as the Township Planner and Landscape Consultant.

Motion passed unanimously.

Mr. Campbell made a Motion, seconded by Mr. Graham to appoint:

- J. Benson Campbell as Chief Administrative Officer of the Police Pension Fund and the non-uniform pension plan.
- Berkheimer Associates as Deputy Tax Collector for Real Estate Taxes.
- Kimberly Moretti and J. Benson Campbell as delegates for the Chester County Tax Collection Committee.
- Janet Schaefer as Chairman of the Vacancy Board.
- Ronald Graham to serve as liaison to the Police Department

Motion passed unanimously.

Mr. Graham made a MOTION, seconded by Mr. Campbell, to reappoint the following residents to volunteer positions:

- Zach Rubinich to the Environmental Advisory Council for a three-year term that expires 12/31/21.
- Kehl Rothermel to the Historical Commission for a five-year term expiring 12/31/23.
- Rusty Strauss and Stock Illoway to the Open Space Committee for a three-year term that expires 12/31/21.
- Sean McShane and Joanne Jones to the Park & Recreation Board for a three-year term that expires 12/31/21.
- Mark Hammaker to the Zoning Hearing Board for a three-year term that expires 12/31/21.
- Kim Dunn as alternate to the Zoning Hearing Board for 2019.
- Peter Sitkowski as township representative to the Valley Forge Sewer Authority Joint Board for a five-year term expiring 12/31/23.
- Rusty Strauss as voting member to the Phoenixville Regional Planning Committee for 2019.
- Rusty Strauss and Stock Illoway as 2019 voting members to the Federation of Northern Chester County Communities.
- Barry Messere and John Grover to the UCC Appeals Board for 2019.

Motion passed unanimously.

Mr. Campbell made a MOTION to set the following dates as regular meeting dates in 2018:

Board of Supervisors – first Tuesday of the month at 7:00 p.m. with the exception November where the meeting will be held on the second Tuesday of the month due to Election Day.

Planning Commission - second Monday of the month at 7:00 p.m.

Park and Recreation Board – third Thursday of the month at 7:00 p.m.

Historical Commission - third Wednesday of the month at 7:00 p.m.

Environmental Advisory Council - fourth Thursday of the month at 7:00 p.m.

Open Space Committee - third Tuesday of the month at 7:00 p.m.

Zoning Hearing Board – fourth Wednesday of the month at 7:00 p.m., as needed.

Mr. Graham seconded the motion and it passed unanimously.

Mr. Graham made a MOTION to set the Treasurer's Bond at \$5,000,000. *Mr. Campbell seconded the motion and it passed unanimously.*

Mr. Campbell made a MOTION to set the compensation for Zoning Hearing Board members at \$50 for each month that they meet. *Mr. Graham seconded the motion and it passed unanimously.*

Mr. Graham made a MOTION to set the rate for mileage reimbursement to township employees for the use of a personal vehicle while conducting township business as the rate set by the IRS. *Mr. Campbell seconded the motion and it passed unanimously.*

Mr. Campbell made a MOTION that the following dates be observed as holidays for the township office and non-uniformed personnel:

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| *New Year's Day (1/1/19) | *Independence Day (7/4/19) |
| *Martin Luther King's Bday (1/21/19) | *Labor Day (9/2/19) |
| *President's Day (2/18/19) | *Thanksgiving (11/28/19 and 11/29/19) |
| *Good Friday (4/19/19) | *Christmas (12/25/19) |
| *Memorial Day (5/27/19) | |

Mr. Graham seconded the motion and it passed unanimously.

Mr. Graham made a MOTION, seconded by Mr. Campbell, to designate the following institutions as depositories of township funds:

BB&T Bank
Royal Bank
Meridian Bank
Wells Fargo

The Motion passed unanimously.

There being no further business the Reorganization Meeting adjourned at 7:08 p.m.