



TOWNSHIP ADMINISTRATION MONTHLY REPORT

NOVEMBER 2022

Manager:

1. Processed 3 Right-to-Know requests
2. 2023 Budget preparation and advertisement
3. Research and scheduling of grant applications planned for 2023
4. PIRMA renewal application
5. Census report for police pension plan
6. VFSA meeting re: sewer extension projects/grants available
7. VFSA Joint Board Meeting

General Administration:

1. Prepared 20 new resident welcome packets for delivery by the Police Dept.
2. Monthly developer escrow billing
3. Monthly budget report

Staff Development:

1. Monthly Safety Meeting. Training topic: Dealing with hazardous waste
2. Staff participated in the following webinars or training: none this month

Park & Recreation:

1. Meeting with planner for Hidden River Phase 1
2. Meeting with engineer for Hidden River Phase 1
3. Budget revisions for DCNR grant for HRPP

EAC:

1. Clean Energy Transition Plan – upcoming Stakeholder meeting support

Police Dept.:

1. Participated in year-end accomplishments meeting with Board & Chief Major

Planning & Zoning:

1. Subdivision/land development meeting for: Hares Hill school property, potential workforce housing project.
2. Responded to development questions, residential complaints of property maintenance and provided residential zoning explanations.
3. Processed ZHB applications

**EAST PIKELAND TOWNSHIP
PUBLIC WORKS DEPARTMENT REPORT
NOVEMBER 2022**

PUBLIC WORKS ACTIVITY

- WESTERN RD CULVERT REPAIR COMPLETED (CEDAR SPRINGS AND PUBLIC WORKS)
- THE LESS PROPERTY STORMWATER PROJECT COMPLETED (CEDAR SPRINGS AND PUBLIC WORKS)
- CLEAN INSIDE STORMWATER INLETS ON VARIOUS ROADS IN TWP. (JASTREM AND PUBLIC WORKS)
- MOW HIDDEN RIVER FIELDS AS DIRECTED BY MATT & MICHELLE
- WORK ON HISTORIC CEMETARY OFF OF RT 113
- KIMBERTON PARK OFFICIALLY SHUT DOWN ON NOVEMBER 9TH
- PREP LEE AVE PROPERTY FOR ROLLED CURB
- SET UP/TEAR DOWN FOR TRAIL EVENTS
- CHANGE OVER TRUCKS FOR UPCOMING SNOW SEASON
- GUIDERAIL REPAIRS ON SPRING HOLLOW AND SPRING CITY RD (LONG FENCE)
- MULCH, COMPOST AND WOOD DELIVERIES TO DATE- 186
- PA ONE CALLS RESPONDED TO- 35

WEATHER- RELATED & NON-WEATHER-RELATED INCIDENTS

- TREES DOWN ON TRAIL ON VARIOUS DATES

BUILDING, FACILITY AND EQUIPMENT MAINTENANCE

- *CIRCULATOR SYSTEM PROBLEMS (COOKS)*
- *PREVENTIVE MAINTENANCE WINTER HVAC (COOKS)*
- *WORK ON BACKHOE BUCKET*
- *TRUCK #7 INSPECTION COMPLETED (WENSELS)*
- *NEW JANITORIAL SERVICES HAVE NOT DONE THEIR JOB*

ROAD CREW ROUTINE MAINTENANCE AND TASKS: WINTER SCHEDULE

- RECYCLING YARD WORK- GRIND- TURN PILES- LOAD SCRAP- EMPTY OIL
- DOCUMENTATION: WORK DETAIL, TRUCK/EQUIPMENT MAINTENANCE
- REPLACE/REPAIR DOWNED SIGNS
- TREE INSPECTIONS- REMOVE IF NECESSARY
- STORMWATER: INLET CLEANING, REPAIRS

TRAINING

- SAFETY MEETING- 2ND TUESDAY OF EVERY MONTH @ 1PM

Respectfully,

Alex D Cushman

Public Works Director

Kimberton Fire Company

Kimberton, PA

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Incident Type per Municipality for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022

INCIDENT TYPE	# INCIDENTS
Municipality: CHARLESTOWN (TOWNSHIP OF)	
111 - Building fire	1
322 - Motor vehicle accident with injuries	1
531 - Smoke or odor removal	1
611 - Dispatched & cancelled en route	2
730 - System malfunction, other	1
736 - CO detector activation due to malfunction	1
# Incidents for Charlestown (Township of):	7
Municipality: EAST PIKELAND (TOWNSHIP OF)	
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
412 - Gas leak (natural gas or LPG)	1
500 - Service Call, other	1
611 - Dispatched & cancelled en route	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
# Incidents for East Pikeland (Township of):	9
Municipality: ELVERSON	
111 - Building fire	1
# Incidents for Elverson:	1
Municipality: LOWER PROVIDENCE (TOWNSHIP OF)	
111 - Building fire	1
# Incidents for Lower Providence (Township of):	1
Municipality: PHOENIXVILLE	
611 - Dispatched & cancelled en route	2
# Incidents for Phoenixville:	2
Municipality: SCHUYLKILL (TOWNSHIP OF)	
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for Schuylkill (Township of):	1
Municipality: WEST PIKELAND (TOWNSHIP OF)	
311 - Medical assist, assist EMS crew	1
440 - Electrical wiring/equipment problem, other	1
# Incidents for West Pikeland (Township of):	2

MUNICIPALITY data comes from the Basic Info 3 screen of an incident. Only REVIEWED incidents included.

